

## Automatic Credit Card Payment Authorization

If you would like to have your monthly rent charged to a credit card each month, please fill out the information below and return it to our office. Your credit card will be charged within 5 days of the payment due date each month.

Name \_\_\_\_\_

Visa  MasterCard  Discover

Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Code \_\_\_\_\_

Name of Cardholder

\_\_\_\_\_

Billing Address of Cardholder (please include zip code)

\_\_\_\_\_

\_\_\_\_\_

Phone Numbers of Cardholder

\_\_\_\_\_ / \_\_\_\_\_

Email address: \_\_\_\_\_

Signature of Cardholder

\_\_\_\_\_

Please read the following rules and regulations regarding this automatic service:

1. Mashburn Scholarship Foundation (MSF) will charge the amount \$\_\_\_\_\_ (minimum of \$50.00) due each month for Scholarships to the credit card listed above. The charge will be made within 5 days of payment due date. If a payment due date occurs on a weekend, the payment will be deducted on the next available workday.
2. If for some reason the charge on the card is declined, we will notify you by email and stop processing the Automatic charge on a monthly basis. If you wish to pay by credit card after this time, you will need to send in the payment coupon each month with your credit card information.
3. A receipt will be emailed upon request.
4. No payments for other charges will be charged to this credit card without written authorization from the cardholder.
5. If at any time you wish to stop having your payment automatically deducted from your credit card please contact our office in writing at the following address:

**Mashburn Scholarship Foundation**  
**1765 N College Avenue, Ste. 9**  
**Fayetteville, AR 72703**

**Charges Amount Detail per Month**

**(Note there is a minimal amount of \$50.00 for credit card charge with increments of 10)**

**Example: \$70, \$90, \$100, \$500**

**Please specify amounts by months to be charged**

Jan. \$ _____	Feb. \$ _____	March \$ _____
April \$ _____	May \$ _____	June \$ _____
July \$ _____	August \$ _____	Sept. \$ _____
Oct. \$ _____	Nov. \$ _____	Dec. \$ _____

Credit Card Denied Date \_\_\_\_\_ only)